University of Houston Continuing Education
Installment Payment Guarantee Form

I promise to pay the required installments for this course by the due dates described on this form. I understand that each payment must be received in the UH Continuing Education Customer Service office on or before the due date, and that payments may be by cash (exact change only), check, money order, or credit card (Visa, Mastercard or American Express).

If I fail to make each required payment by its due date, I authorize UH Continuing Education to charge the amount due to the credit card listed below.

I understand that installment payments charged to this credit card are not refundable except with written authorization from the UH Continuing Education Program Director who is responsible for this course.

I understand that if UH Continuing Education is unable to charge my installments to this credit card and I fail to make payment by another method I will not receive continuing education credit or a certificate of completion for this course.

Student signature

<table>
<thead>
<tr>
<th>Check 2 or 3</th>
<th>Installment</th>
<th>Amount</th>
<th>Due date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2,000.00</td>
<td>Due upon Registration</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>1,500.00</td>
<td>Due by September 22, 2016-Green Belt Only</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>2,000.00</td>
<td>Due by September 22, 2016-Green Belt with Lean add-on</td>
<td></td>
</tr>
</tbody>
</table>

Submit this form to: UH Continuing Education
Room 102, C.N. Hilton Hotel & College
University of Houston
Houston, TX 77204-3027

Phone: 713.743.1060
Fax: 713.743.1203
Email: ceregistrar@uh.edu
(Note: To protect your confidential information never email forms that contain credit card numbers.)

___ Visa      ___ MasterCard      ___ American Express

Name on the card ________________________________ Security code ____________________

Card Number ____________________________ Expiration Date __________________
(If presenting the card in person or by phone, write only the last 4 digits. Otherwise include the full credit card number.)

Billing Address ____________________________ Billing Phone ________________

Cardholder name ____________________________

Updated 7.27.09 CF
As a state institution, the University of Houston is required by state law to report delinquent debts to the Texas Comptroller’s Office, which will place the indebted person or company “on hold” with all State of Texas agencies and universities. This means state agencies and universities are not permitted to pay the indebted person or company until their debt is paid and the hold is released. In addition, the indebtedness may be referred to the Texas Attorney General’s Office for collection activity.

Legal Citation: Texas Government Code Ann. §§403.0551 and 403.0552 (Vernon 2005); §§2107.008 and 2252.903 (Vernon Supp. 2005); Texas Education Code Ann. §§57.48 and 57.482 (Vernon Supp.2005); Texas Family Code Ann. §231.007(a), (i)-(k) (Vernon Supp. 2005).

Student Initials: ____________